

## AGENDA

1. Call to order and introductions
2. Approval of agenda and minutes
  - a. Jan. 6, 2026, board meeting agenda
  - b. Nov. 4, 2025, board meeting minutes
  - c. Nov. 21, 2025, Annual Meeting minutes
  - d. Dec. 2, 2025, no board meeting minutes (board work session conducted instead)
3. 2026 – 2027 board actions

- a. Board position number assignment

Position #	Term Ends 12/31	Board Member
1	2026	Andrews, Lewis
2	2026	Garza, Salvador
3	2026	Sanchez, Rosa
4	2026	Trainer, Michael
5	2026	Thomas, James
6	2027	Burton, Kevin
7	2027	Villani, Frank
8	2027	Haney, Stephen
9	2027	Williams, Wanda
Ex-Officio	n/a	Garcia, Liz
Ex-Officio	n/a	Sepeda, Martha
Ex-Officio	n/a	Waldman, Rebecca

- b. 2026 officer election

Officer	Board Member
Chair	Haney, Stephen
Vice-Chair	Garza, Salvador
Treasurer	Andrews, Lewis
Recording Secretary	Sanchez, Rosa

- c. 2026 board lead and ex-officio board member appointments

Lead/Ex-Officio	Board Member
Special Projects	Burton, Kevin
Marketing/Special Events	Garza, Salvador Villani, Frank
Legislative/TMRS	Trainer, Michael
Correspondence/Database	Haney, Stephen
Ex-Officio	Garcia, Liz
Ex-Officio	Sepeda, Martha
Ex-Officio	Waldman, Rebecca

4. Unfinished business
  - a. 2026 Conflict of Interest forms

- b. Dec. 2, 2025, board work session
  - Acknowledgement letters (clarify responsibility)
  - Additional board members discussion
  - RECOSA Policy Manual review committee
  - Donation box for Brown Bag meetings (assignment of responsibility)
  - Nov. 21, 2025, Annual Meeting photos
  - Human Resources organization chart and vendor list
  - Pens and notepads donation request to GFCU and vendors for meeting tables
  - Signage needs for meetings (including stands, banners, etc.)
  - Sources of funding for Brown Bag lunches
- 5. New business
  - a. Google Workspace account for Wanda Williams – remove Google Workspace access for Steve De La Haya
  - b. 2026 proposed calendar (including due dates for IRS and state comptroller reports, Human Resource quarterly meetings, Brown Bag sessions, Annual Meeting, and Retiree Matters newsletter article deadlines)
  - c. 2025 budget vs. actual expenditures
  - d. Technology budget
  - e. 2026 proposed budget (including technology budget)
  - f. 1<sup>st</sup> quarterly Human Resources meeting topics
  - g. Spring Brown Bag session topics (i.e. estate planning, website navigation tutorial)
  - h. 2025 Annual Report
  - i. Required Minimum Distributions (RMD) and Qualified Charitable Distributions (QCD) strategies/promotion (i.e., advising members how to reduce their income by donating to eligible charities while doing so in a specific manner)
  - j. Fundraising strategies
- 6. Board reports
  - a. Chair – Stephen Haney
  - b. Vice-Chair – Sal Garza
  - c. Treasurer – Lewis Andrews
  - d. Recording Secretary – Rosa Sanchez
  - e. Legislative/TMRS Lead – Michael Trainer
  - f. Online Communications/Special Projects Lead – Kevin Burton
  - g. Correspondence/Database Lead – Stephen Haney
- 7. Announcements/adjournment
  - a. Next board meeting: Feb. 3, 2025 | 1:30 p.m. – Google Meet