

RECOSA (Retired Employees of the City of San Antonio)
Board of Directors Meeting, Minutes
January 5, 2021
Virtual Meeting Via Zoom per Michael Trainer, San Antonio, Texas

Board Members Present: Rose Rangel, Rebecca Waldman, John German, Liz Garcia, Michael Trainer, Frank Villani, Stephen Haney, Martha Sepeda, Pat Peak

Ex-Officio Members Present: Gene Camargo, David Lopez

Honorary Board Member Present: Rolando Bono

1. Call to Order: Rose Rangel, Board Chair, called the Meeting to order at 11:32 a.m. It was determined there was a quorum.

2. Approval of Agenda: Rose called for approval of today's Agenda, copy of which was sent to Board members by email.

Becky Waldman moved to accept the agenda. Stephen Haney seconded. The Agenda was approved.

3. Approval of Minutes of December 1, 2020: The Secretary read corrections and additions to the December minutes as amended by Liz Garcia, Rose Rangel and Stephen Haney. Frank moved to approve the minutes as corrected. John seconded. The minutes were approved as corrected. The Recording Secretary will email a copy of the corrected/approved minutes to each Board member to replace the copy previously emailed. The corrected minutes will have the page number printed at the bottom center of the page to identify the corrected version of December minutes.

Becky requested a copy of the Revised Contract with G3, be included with the December Minutes for deposit in Dropbox.

4. Officer and Committee Reports:

a. **Chair, Rose Rangel:** Rose prepared drafts of the RECOSA 2020 Annual Report and follow-up items for the December 1, 2020 Board meeting. In addition, she sent a letter to Generations Federal Credit Union thanking them for the generous \$1500.00 donation. Liz Garcia advised that the wording of the letter does not meet IRS requirements and we will need to send a new letter. The letter should include RECOSA's EIN# and the words "No goods or services were provided by RECOSA in exchange for the contribution."

b. **Vice Chair, Rebecca Waldman:** Finalized the 2020 Annual Report; drafted the January 2021 Agenda and documented the December 14 WebEx meeting with HR.

c. **Treasurer, John German:** John provided the closing Financial Report for 2020. Savings account \$5.04. Checking Account: \$15,196.41 for a total of \$15,205.45, as of December 31, 2020. John reported George Whitfield contributed \$300.00 to RECOSA in 2020; Bernadette Pruski contributed \$125.00. John prepared thank you letters to these two contributors.

d. **Recording Secretary, Pat Peak:** No further report.

e. **Corresponding Secretary, Stephen Haney:** HR reported 11 people retiring in November. Stephen requested information from RECOSA. Stephen sent five (5) welcome letters by

Email and two (2) by hard copy. Two additional letters were sent to retirees identified by Becky as requesting information and 3 additional people responded to the Annual Report. Stephen reported that 41.3% of the membership opened the Annual Report email.

Other activity: two members reported a change of address. 819 have email addresses and are contacted on a regular basis.

- f. Legislative TMRS, Michael Trainer:** Michael reports no activity at this time. There is a list of bills to be presented. Michael will watch for matters related to retirees.

Rolando suggested looking into availability for contact information for retirees from TMRS and wondered if other members of TMRS, (Cities, Counties), use them as a resource for contact information.

g. Technology Committee, Stephen Haney

- 1) Web-site status: Please review the link to a draft of the website Joe has created. Stephen and Joe are discussing the lay-out of the page. Stephen requests input from the Board regarding the website.
- 2) The transfer of GoDaddy from Generations FCU is in process. Some files are still missing. Stephen will advise when it is complete. Stephen will be identified as Manager of the account when RECOSA assumes control from Generations.
- 3) Stephen's cost information for a rate plan for Dropbox was sent to Board members. For a Business Account, the charge would be \$450.00 per year for 3 users; for 5 Users, (which would be the Executive Board), cost would be \$750.00.

Stephen will determine whether there are costs associated with the transfer of ownership of the website to RECOSA and will prepare a budget for our G3 contract and subscription costs for apps and licenses to present to the Board. We need to develop a package to present to potential sponsors to identify our financial needs going forward. The emphasis is to get back to our core mission to communicate with our members through the website.

Rolando Bono expressed concern about RECOSA history we may have lost when the website went down and suggested a Connectivity Committee working with HR to ensure on-going communication with our members. Rolando would volunteer to serve on such a committee.

5. Election of RECOSA Board Officers: Article VIII of the Bylaws states that Officers shall be elected by the Board for a one (1) year term of office during the first meeting in January or if a vacancy occurs.

Liz Garcia suggested that the 2021 election action should take place during this meeting in January and nominated the current Vice-Chair, Rebecca Waldman to serve as Chair from January 2021 to January 2022. Pat Peak nominated Rose Rangel to serve the same term. Each candidate stated their qualifications for the position. A secret ballot was held. Rebecca was elected RECOSA Chair for the period stated. Rebecca Waldman then nominated Liz Garcia to fill the vacancy now open for the Vice Chair position. Liz was elected to the position of Vice Chair for January 2021 to 2022. Current office holders for the position of Recording Secretary, Corresponding Secretary and Treasurer were asked if they would continue to serve the positions they were elected to serve in 2019 for the January 2020-January 2021 period. The members holding those positions agreed to serve. There were no further nominations. The current Board members will serve as previously elected. Corresponding Secretary, Stephen Haney; Recording Secretary, Pat Peak; Treasurer, John German.

Rebecca Waldman assumed Chair duties for the balance of the meeting.

Martha Sepeda suggested there is no need for a parliamentarian due to our status as an informal board.

6. Discussion of COSA Retiree Medical Enrollment Form

Rebecca previously emailed Board members a copy of the Retiree Medical Enrollment Form to suggest changes relating to RECOSA in Section 1 and Section 4 as it applied to the wording on the form and RECOSA's ability to contact the retiree to provide RECOSA membership information. Board consensus was to request HR to add a line in Section 1, **"Retiree Information" for E-mail addresses.** RECOSA would then receive all contact information unless the word, NO, is checked. See suggested wording for Section 4 below:

Section 4—Retired Employees of the City of San Antonio (RECOSA)

RECOSA is a non-profit organization consisting of retired employees of the City of San Antonio. RECOSA's mission is to inform retirees and other stakeholders on matters concerning healthcare and retirement benefits and to take such action as necessary to protect and preserve these benefits in a responsible manner. The City's Human Resources Department and RECOSA work closely together to address issues raised by retirees. HR will share your contact information with RECOSA unless you indicate below that you do not wish to receive the latest news and activities from RECOSA.

**No, I do not want to take advantage of the benefits provided by RECOSA at this time,
CHECK HERE _____**

Given the late hour, it was decided to table the rest of the agenda until the next meeting.

Stephen moved to adjourn the meeting. Michael Trainer seconded. The meeting was adjourned at 1:30 p.m.

The February monthly meeting is scheduled on Tuesday, February 2 at 11:30 a.m., via Zoom.

Respectfully Submitted,

DocuSigned by:

Pat Peak

Pat Peak, Recording Secretary

Rebecca Waldman

2-2-21

Rebecca Waldman, Chair